

PS/MS 278  
The Paula Hedbavny School  
3761 10<sup>th</sup> Avenue  
New York, N.Y. 10034  
(917) 521-2060



Bryanna Velazquez  
*Principal*  
Tania Sanchez  
*Assistant Principal*  
Fax: (917) 521-2065

Dear PS/MS 278 Community,

I am thrilled to extend a warm welcome for the 2024-2025 school year. This September, we are celebrating not just a new school year, but also the exciting transition to our brand-new school building! We can't wait to share this wonderful new space with our students and families.

Our first day is just around the corner on Thursday, September 5th. Students will be warmly greeted by their teachers and will have the opportunity to explore our beautiful new facility. We also invite you to join us for our in-person Back to School Night on Thursday, September 12th. This will be a great chance to meet your child's teachers and tour the new building. More details will be sent by your child's teachers.

**To ensure a smooth start, here is some important information:**

**Building Address and Contact Information:**

- Our new address is 3761 10th Avenue (between 201st and 202nd Street). The phone number remains the same: 917-521-2060. We are currently setting up our new extensions with the phone system, so there might be minor disruptions. For the first few weeks, please use Jupiter messaging for the quickest communication, and contact your child's teacher with any questions.

**Arrival:**

- K-8 Students: Please enter through the main entrance on 10th Avenue between 7:50 and 8:00 am. Students will gather in the cafeteria and be seated with their classes. The school day begins promptly at 8:00 am.
- Kindergarten (modification for September 5 and 6 only): Arrive at 8:30 am through the main entrance. Kindergarten students will be guided to their classrooms and will be dismissed at 2:00 pm from **Exit 4** (left of the playground at 10th Ave and 201st St).

**Dismissal:**

- K-5 Students: Dismissal starts at 2:16 pm from the plaza in front of the playground on 10th Ave and 201st St.
- 6-8 Students: Dismissal begins at 2:14 pm from **Exit 4** (left of the playground at 10th Ave and 201st St).
- Kindergarten (modification for September 5 and 6 only): Dismissal at 2:00 pm from **Exit 4**.

**Breakfast/Early Drop off:**

Starting Monday, September 9th, we will provide breakfast and early drop-off services from 7:30 am to 7:50 am in the cafeteria. Students should enter through the main entrance on 10th Avenue.

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### **Class Supply Lists:**

Please review class supply list to ensure your child is well-prepared for the school year. Students should bring their supplies throughout the first week and carry only what they can manage in their backpacks.

### **Family/Student Handbook:**

All families should review our Family/Student Handbook. This document includes important information about our school policies, including our continued school uniform and cellphone policies. For the upcoming school year, middle school students who choose to bring a cellphone will be supported with a cellphone collection process. Students will lock up their cellphones when they arrive and retrieve them back when they leave at the end of the day to ensure minimal distractions.

### **Metrocards & Busing:**

• Transportation eligibility is determined by the Office of Pupil Transportation and is based on a student's grade level, walking distance between home and school, and existing accommodations based on a medical condition, housing status, or safety assessment. You can find more details on the DOE's Division of Transportation's website here: [www.schools.nyc.gov/school-life/transportation/bus-eligibility](http://www.schools.nyc.gov/school-life/transportation/bus-eligibility). For questions, contact Ms. Felix, our transportation coordinator, at 917-521-2060 ext.1213.

### **DYCD Inwood Community Services After-School Program:**

We still have spots available in our free after-school program for all K-8 students. The program runs Monday-Friday until 5:30 pm and select holidays and includes homework help, dance & sports club, STEAM activities, and hot meals provided by School Foods. Apply online here: [discoverdycd.dycdconnect.nyc/home](http://discoverdycd.dycdconnect.nyc/home). For questions, contact the program directors:

- Katherine Vergez ([katherinev@inwoodcs.org](mailto:katherinev@inwoodcs.org))- Elementary ICS/COMPASS Program Director
- Ashlyn McIntosh ([Ashlynm@inwoodcs.org](mailto:Ashlynm@inwoodcs.org))- Middle School ICS/SONYC Program Director

### **School Calendar:**

For the full 2024-2025 school year calendar, visit the Department of Education's year-long calendar here: [www.schools.nyc.gov/calendar/2024-2025-school-year-calendar](http://www.schools.nyc.gov/calendar/2024-2025-school-year-calendar).

We are excited to guide our students through another year of growth and discovery. Thank you for your ongoing support, and we look forward to seeing you on September 5th for a fantastic start to the school year!

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Best wishes,  
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Principal, PS/MS 278